

## Upper School Learning Specialist

Direct Link: <https://www.AcademicKeys.com/r?job=183475>

Downloaded On: Jun. 26, 2022 6:40am

Posted Apr. 8, 2022, set to expire Aug. 20, 2022

**Job Title** Upper School Learning Specialist  
**Department** Alexander Dawson School  
<https://www.dawsonschool.org>

**Institution**  
Lafayette, Colorado

**Date Posted** Apr. 8, 2022

**Application Deadline** Open until filled

**Position Start Date** Aug. 1, 2022

**Job Categories** Classroom Teacher

**Academic Field(s)** Special Education

### Apply By Email

### Job Description

Dawson, a K-12 independent school of 530 students located east of Boulder on a beautiful 107-acre campus, seeks a (part-time) Learning Specialist for grades 9-12. Dawson is a growing and passionate educational community dedicated to the healthy development and education of all of its students. We are committed to excellence of mind, body, and character and to the support of students' efforts to reach their individual potential, meet the challenges of the world, and savor life.

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The role of the Learning Specialist is to work with faculty, staff, students and families to create and maintain a system that supports this philosophy at Dawson. Specifically, this person will facilitate student self-advocacy and responsibility for maximizing individual learning and partner with teachers to integrate best practices in teaching for all learners. The Learning Specialist also will guide students and families of students who require evaluation, support, and resources beyond those provided by Dawson faculty and staff. Dawson currently has a learning specialist in the upper school, and we are looking to expand our program to include an additional learning specialist: This will be a part-time or full-time position depending on qualifications.

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### Personal and Professional Qualifications:

Bachelor's Degree in Special Education  
Teaching credential in SPED preferred  
Experience working with students who have a variety of learning differences  
Outstanding written and verbal communication skills  
Personal warmth and friendliness  
Ability to advocate for students and the school  
Attitude that encourages teamwork and personal responsibility  
Effective time management skills and ability to handle the ebb and flow of the college admissions season  
Proficiency with excel and google systems (drive, sheets, documents)

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### Job Duties:

Work directly with teachers to evaluate strategies for supporting students and identifying students who may need additional diagnostic testing for learning differences  
Interpret testing and design Individual Learning Plans to be implemented by classroom teachers  
Create and maintain the school's electronic learning profile system and learning support plans for each student who needs additional support. This includes regularly updating student files with information on effective strategies, testing/assessments, reports received, notes on meetings with parents, and classroom accommodations.  
Train faculty to identify and address the strengths and challenges of all their students  
Identify training and resources for faculty to enhance their ability to work with many different learning styles  
Train and support advisors as coaches to students with particular needs  
Develop a culture of empowerment, support, and responsibility among students, faculty, and families with respect to student learning  
Work with students and families to qualify for appropriate accommodations on standardized tests  
Work closely with divisional student support teams on campus to provide necessary services for students and families  
Collaborate with the learning support team around K-12 learning support initiatives  
Maintain a list of outside support specialists including tutors, educational therapists, psychologists/psychiatrists, and provide information to families as needed  
Remain current with research in areas related to learning support  
Participate in Upper School trips and Winterim and attend Upper School faculty meetings

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The salary range for this part time (.5 FTE) position is \$25,000 - \$30,000, commensurate with experience. Benefits include medical, dental, 401(k) and generous time-off. Interested candidates should submit a cover letter and resume on the Dawson website ([www.dawsonschool.org](http://www.dawsonschool.org)), scroll to the bottom of the page, click on the Employment link, find Current Job Opportunities at Dawson, and select the US Learning Specialist posting to apply for this position.&nbsp; Only online applications will be accepted. No phone calls please.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**     Human Resources  
                  Alexander Dawson School  
                  10455 Dawson Dr.  
                  Lafayette, CO 80026

**Contact E-mail**     [hr@dawsonschool.org](mailto:hr@dawsonschool.org)